



Acknowledgement/Confirmation – FDHs

外傭簽收/確認紀錄

Name of FDH Employer僱主姓名：_____

Name of FDH外傭姓名：_____ (D.H. Contract No. 家庭傭工合約號碼 _____)

- | | Acknowledgement/Confirmation by FDH
(Please sign in the boxes below)
外傭簽收/確認 (請於下列方格內簽名) | Date of Acknowledgement /
Confirmation
簽收/確認日期 |
|-----|---|--|
| (a) | I acknowledge receipt of a copy of the <u>sample</u> Standard Employment Contract in my mother language.
本人確認收到以本人母語撰寫的標準僱傭合約 <u>樣本</u> 。 | |
| (b) | I acknowledge receipt of the <u>original</u> of the Standard Employment Contract (D.H. Contract No. _____) duly signed by my employer and me.
本人確認收到由僱主及本人簽署的標準僱傭合約 (家庭傭工合約號碼：_____) 正本。 | |
| (c) | I acknowledge having been briefed on my rights and obligations under the Standard Employment Contract, Employment Ordinance, Employees' Compensation Ordinance, Personal Data (Privacy) Ordinance and anti-discrimination ordinances that are employment-related.
本人確認已獲講解在標準僱傭合約、《僱傭條例》、《僱員補償條例》、《個人資料（私隱）條例》，以及與僱傭有關的反歧視條例下的權益和責任。 | |
| (d) | I acknowledge having been briefed on the immigration regulations relevant to FDHs, including the general application procedures and arrangements concerning the change of employers.
本人確認已獲講解與外傭相關的入境規定，包括轉換僱主的一般申請程序及安排。 | |
| (e) | I acknowledge having been briefed on the channels to seek assistance from the HKSAR Government and other related organisations.
本人確認已獲講解向香港特區政府及其他有關機構求助的途徑。 | |

Note:
註:

(1) This is a sample document for reference only. Parties referring to this sample should ensure that its contents are appropriate for their use before adoption. They are also reminded to seek independent professional advice where appropriate.
此樣本文件只供參考，有關人士在使用前須確保其內容適合作相關用途。如有需要，應尋求專業人士的獨立意見。

(2) Employment agencies should provide a copy of the signed acknowledgement/confirmation to the FDH for reference and retention.
職業介紹所需向外傭提供已簽署的簽收/確認紀錄副本，以供參考及保留。

